

TOWN OF TAINTER

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ORIGINAL
COPY

Public Participation Plan

Town of Tainter Comprehensive Planning Process

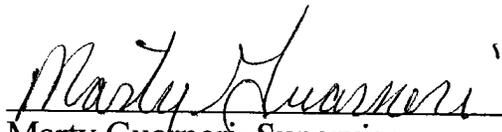
Adopted October 9, 2008 by the Town Board of the Town of Tainter, Dunn County, Wisconsin.



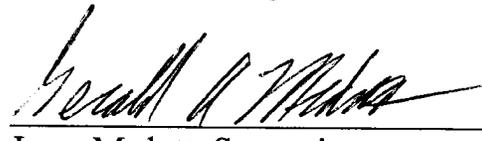
Randy Valaske, Chairman



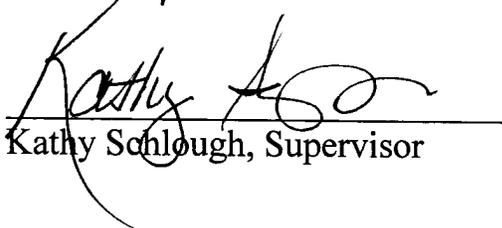
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Public Participation Plan Town of Tainter Comprehensive Planning Process

I. Introduction

The Town of Tainter will develop a comprehensive plan as defined in Section 66.1001 of the Wisconsin Statutes to guide community actions and to promote more informed decision-making regarding land use. Section 66.1001 (4) (a) of the Wisconsin Statutes specifies that local governments preparing a comprehensive plan must adopt written procedures that are:

“Designed to foster public participation, including open discussion, communication programs, information services and public meetings for which advance notice has been provided, in every stage of the preparation of a comprehensive plan.”

In addition, the written procedures must:

“Shall provide for wide distribution of proposed, alternative, or amended elements of a comprehensive plan and shall provide an opportunity for written comments on the plan to be submitted by members of the public to the governing body and for the governing body to respond to such written comments.”

In that the Town of Tainter seeks to have a comprehensive plan created by the people that live in and enjoy the Town, involving these very people in the planning process is not only desired, but necessary for the future of the Town of Tainter. Therefore, this Public Participation Plan has been developed by the Town of Tainter to foster public participation throughout the comprehensive planning process consistent with the spirit and intent of Section 66.1001 (4) (a) of the Wisconsin Statutes.

II. Public Participation Efforts

The Town of Tainter will foster public participation through the efforts described below. Additional efforts beyond those listed in this plan may occur during the development of the Comprehensive Plan.

The core efforts to gather public input throughout the planning process include:

1. Posting of public informational meetings, all other meetings, and public hearings in accordance with Wisconsin’s Open Meetings Law.

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2. Providing the local newspaper schedules and updates of public hearings and meetings.
3. Displays and exhibits shall be displayed in Town Hall throughout the planning process to keep the public informed about the planning process and outcomes of meetings/hearings, when applicable.
4. Keeping materials/documents at Tainter Town Hall.

Comprehensive Plan Meeting Effort

Plan Commission Meetings

The Town Plan Commission will hold meetings to gather information and respond to comments and concerns that arise throughout the planning process. Monthly Plan Commission meetings, held the first Tuesday of each month, will include the Comprehensive Plan as an agenda item for discussion and revision.

Public Information

The Town will host two public informational meetings to present information and gather feedback from the residents and landowners in the Town of Tainter.

Public Hearing

A formal public hearing will be held to receive comments on the recommended draft Comprehensive Plan before it is submitted to the Town Board for approval. The public hearing shall be held in accordance with Section 66.1001(4) of the Wisconsin State Statutes.

These efforts are the minimum and more opportunities for public involvement may arise as the Comprehensive Plan develops.

Written comments will be accepted at all of the meetings, as well as the public hearing at all levels of the process. At each level the municipality will respond in writing to written comments submitted at the public hearing(s) as specified under Section 66.1001 (4).

III. Procedures for Adopting Comprehensive Plan

The Tainter Plan Commission may recommend to the Tainter Town Board adoption of the Comprehensive Plan by adopting a resolution by a majority vote of the entire Plan Commission. The vote shall be recorded in the official minutes of the Plan Commission. The resolution shall refer to maps and other descriptive materials that relate to the Comprehensive Plan.

After adoption of a resolution by the Tainter Plan Commission, the Tainter Town Board will adopt the Comprehensive Plan by ordinance. A majority vote of the members-elect, as defined in s. 59.001 (2m), is necessary for adoption. The Tainter Town Board will hold one public hearing at which the ordinance relating to the Comprehensive Plan will be discussed. A class 1

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notice under Ch. 985 that is published at least 30 days before the hearing is held will precede the hearing. The class 1 notice shall contain at least the following information:

1. The date, time and place of the hearing.
2. A summary, which may include a map, of the proposed comprehensive plan or amendment to such a plan.
3. The name of an individual employed by the local governmental unit who may provide additional information regarding the proposed ordinance.
4. Information relating to where and when the proposed comprehensive plan or amendment to such a plan may be inspected before the hearing, and how a copy of the plan or amendment may be obtained.

In accordance with State Statute 66.1001(4), Procedures for Adopting Comprehensive Plans, at least 30 days before the public hearing, the Town shall provide written notice to all of the following:

1. An operator who has obtained, or made application for, a permit that is described under s. 295.12 (3) (d).
2. A person who has registered a marketable nonmetallic mineral deposit under s. 295.20.
3. Any other property owner or leaseholder who has an interest in property pursuant to which the person may extract nonmetallic mineral resources, if the property owner or leaseholder requests in writing that the local governmental unit provide the property owner or leaseholder notice of the hearing described in s. 66.1001 (4) (d).

In accordance with State Statute 66.1001(4), Procedures for Adopting Comprehensive Plans, the Town shall distribute proposed, alternative, or amended elements of a comprehensive plan to owners of property, or to persons who have a leasehold interest in property pursuant to which the persons may extract nonmetallic mineral resources in or on property, in which the allowable use or intensity of use of the property is changed by the comprehensive plan. The Town shall mail these proposed, alternative, or amended elements a minimum of thirty days prior to the public hearing.

Also in accordance with State Statute 66.1001(4), Procedures for Adopting Comprehensive Plans, the Town shall maintain a list of persons who submit a written request to receive notice of any proposed comprehensive plan ordinance that affects the allowable use of the property owned by the person. At least 30 days before the public hearing is held, the Town shall provide written notice, including a copy of the proposed ordinance, to all such persons. The notice shall be by mail or in any reasonable form that is agreed to by the person and the Town. The Town may

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charge each person on the list who receives a notice a fee that does not exceed the approximate cost of providing the notice to the person.

Copies of the Comprehensive Plan will be made available for public review at the Town of Tainter Town Hall a minimum of 30 days before the public hearing. Citizens will have a minimum, two-week opportunity to review and provide written comments on the Comprehensive Plan. After the Governing Body has received all written comment, it shall respond in writing to the comments received as specified in State Statute 66.1001(4)(a).

In accordance with State Statute 66.1001(4), Procedures for Adopting Comprehensive Plans, one copy of an adopted comprehensive plan, or of an amendment to such a plan, shall be sent to all of the following:

1. Every governmental body that is located in whole or in part within the boundaries of the local governmental unit.
2. The clerk of every local governmental unit that is adjacent to the local governmental unit that is the subject of the plan that is adopted or amended as described in s. 66.1001(4)(b) (intro.).
3. The Wisconsin land council.
4. The department of administration.
5. The regional planning commission in which the local governmental unit is located.
6. The public library that serves the area in which the local governmental unit is located.